LAS LEGAL AID SOCIETY
metropolitan family services
101 NORTH WACKER, SUITE 1700 | CHICAGO, IL 60606

INDIVIDUAL RIGHTS & SOCIAL JUSTICE CHICAGO – NEW ARRIVALS TEAM SPRING 2027 INTERN/EXTERNSHIP

The Individual Rights & Social Justice New Arrivals Team at Legal Aid Society is seeking law student candidates for a Spring 2027 intern/extern-ship. LAS spring internships begin in January and continue through early/mid-May. ***The position is in-person in the Chicago area***. The internship is a part-time, unpaid position, though applicants are encouraged to seek external funding, work-study funding, or class credits.

This position will assist on our New Arrivals program, which provides legal screenings, pro-se support, and legal representation to immigrants as part of the Immigrant Legal Support Program. This work will include conducting legal screenings with residents for potential SIJS and asylum cases, and other immigration relief. Screenings take place in person in Chicago, the Northwest suburbs, and virtually. Fluency in Spanish is strongly preferred. Immigration experience either through an immigration class, a law school clinic, or an externship/or internship is also preferred.

RESPONSIBILITIES

1. Conduct in-person & virtual legal screenings with migrants in the Chicago area;
2. Assist in completing immigration forms and applications;
3. Participate with attorneys in client interviews and court hearings;
4. Research case law and procedure for effective client representation;
5. Maintain client files; and
6. Work effectively with staff and a diverse client population.

QUALIFICATIONS

The ideal candidate will possess the following attributes:

1. Spanish language proficiency;
2. Strong research and writing skills;
3. The ability to communicate effectively with attorneys, clients, and co-workers;
4. Strong organizational skills and attention to detail;
5. Ability to work effectively on individual assignments and as part of a team;
6. Patience and professionalism while working diverse clients; and
7. A willingness to ask questions and seek to clarify assignments and responsibilities.

To apply, please email a resume and cover letter to LASInterns@metrofamily.org. Please note in the subject line the position which you are applying for (New Arrivals). Applications will be reviewed on a rolling basis until the position is filled. Please note: a background check and fingerprinting will be required as part of the on-boarding process.