LEGAL AID SOCIETY
metropolitan family services
101 NORTH WACKER, SUITE 1700 | CHICAGO, IL 60606

LEGAL AID SOCIETY – IRSJ IMMIGRATION TEAM SPRING 2027 INTERNSHIP

The Individual Rights & Social Justice Practice Immigration team at Legal Aid Society is seeking law student candidates for **TWO positions** in Spring 2027. Fluency in Spanish or Polish is preferred, but not required. The internship is a part-time, unpaid position, though applicants are encouraged to seek external funding, work-study funding, or class credits. The position is based in Chicago and will by hybrid, with in-person and work from home opportunities

The Individual Rights & Social Justice Practice Group at LAS works to ensure victims of crime have access to a full array of legal and social services. The IRSJ Practice Group works with survivors of human trafficking, immigrant victims of crime, and individuals with certain employment-related legal concerns. This multi-disciplinary practice group engages in significant community outreach efforts and strives to ensure clients receive trauma informed services that address all of their needs, either through in-house services or by providing referrals to community partners.

RESPONSIBILITIES

1. Assist in completing immigration forms and applications;
2. Participate with attorneys in client interviews;
3. Research case law and procedure for effective client representation;
4. Identify and analyze legal problems and solutions relevant to immigration, human trafficking, and crime victim rights representation;
5. Maintain client files; and
6. Work effectively with staff and a diverse client population.

QUALIFICATIONS

The ideal candidate will possess the following attributes:

1. Spanish or Polish language proficiency (preferred);
2. Experience providing trauma-informed care to domestic violence survivors or marginalized communities;
3. Strong research and writing skills;
4. The ability to communicate effectively with attorneys, clients, and co-workers;
5. Strong organizational skills and attention to detail;
6. Ability to work effectively on individual assignments and as part of a team;
7. Patience and professionalism while working diverse clients; and
8. A willingness to ask questions and seek to clarify assignments and responsibilities.

To apply, please email a **resume and cover letter** to LASInterns@metrofamily.org. Please note in the subject line the position which you are applying for (Immigration). Applications will be reviewed on a rolling basis until the position is filled. Please note: a background check and fingerprinting will be required as part of the on-boarding process.