LAS LEGAL AID SOCIETY metropolitan family services
101 NORTH WACKER, SUITE 1700 | CHICAGO, IL 60606

LEGAL AID SOCIETY – HHES HOUSING CHICAGO TEAM INTERN/EXTERN-SHIP

LAS' Health, Housing & Economic Stability Practice Group is seeking law student candidates for a Spring 2027 intern/extern-ship with its Chicago-based housing team. The position is based in Chicago and will be hybrid, with in-person and some work from home opportunities. This is a part-time, unpaid position, though applicants are encouraged to seek external funding, work-study funding, or class credits.

The HHES Housing Team provides legal representation to low-income Chicagoans and residents of south suburban Cook County and DuPage County, with a focus on housing issues. HHES' goals are homelessness prevention and housing stabilization. Additionally, this practice group engages in community education on landlord/tenant issues. The intern will support attorneys in the HHES Practice Group in representation of clients in a variety of housing law matters such as eviction defense, housing subsidy preservation, and substandard housing conditions.

RESPONSIBILITIES

1. Assist in providing high-quality legal services to clients in all aspects of representation from intake interviews to litigation;
2. Represent clients in court for individuals with Illinois law licenses or 711 licenses;
3. Help to maintain client files and case notes;
4. Identify and bring to manager's attention systemic issues affecting client populations served;
5. Support the mission of the agency through active engagement and participation;
6. Help to advocate and negotiate with adverse parties to favorably resolve cases;
7. Communicate with opposing attorneys, court employees, government officials and others as necessary;
8. Prepare and use legal documents, discovery material, settlement agreements, and court pleadings, with consultation of immediate supervisor; and
9. Other duties, as assigned.

QUALIFICATIONS

1. 711 license (or eligibility to apply for one) strongly preferred;
2. Availability to work in-person on Tuesday and/or Wednesday (preferred);
3. Strong verbal and written communication skills;
4. Must be able to work independently and yet be willing to seek guidance when needed;
5. Must be able to respond to clients in a professional and patient manner; and
6. Ability to work effectively with diverse individuals and groups.

To apply, please email a resume and cover letter to Elizabeth Gresk, Pro Bono Director, at LASinterns@metrofamily.org. Please note in the subject line the position that you are applying for (HHES). Applications will be reviewed on a rolling basis until the position is filled. Please note: a background check and fingerprinting will be required as part of the on-boarding process.